

GALLATIN MUNICIPAL-REGIONAL PLANNING COMMISSION - BOARDS OF ZONING APPEALS APPLICATION

Date Submitted: / /	Tax Map #:	Group:	Parcel:	Zone:
Project Name:				
Project Location:				
Property Owner:				
Address:				
City:		State:	Zip Code:	
Phone: ()		Contact:		
Applicant/Agent Name:				
Address:				
City:		State:	Zip Code:	
Phone: ()		Contact:		
Fax:		Email:		

Type of Application (Check One): ***Copy of Completed Checklist is Required to be Submitted with Application**

- 1 ☐ **Major Subdivision Plat** (Circle One: Sketch - Preliminary - Final)
- 2 ☐ **Minor Subdivision Plat** - Must be 5 lots or less (Circle One: Staff Approval - Planning Commission Approval)
- 3a ☐ **Rezoning without Master Development Plan** - Written request, legal description, and scale drawing required
- 3b ☐ **Rezoning with Master Development Plan** - Written request, legal description, and master development plan required
- 3c ☐ **Ordinance Text Amendment** - Written request required
- 4 ☐ **Master Development Plan Revision** - Written request and master development plan required
- 5 ☐ **Right-of-way Acquisition / Street Acceptance**
- 6 ☐ **Annexation** – Written request, legal description, and scale drawing required
- 7 ☐ **Discussion / Interpretation / General Development Plan Amendment Request**
- 8a ☐ **Site Plan** (Circle One: Change of Use / In-House Staff Approval - Planning Commission Approval)
- 8b ☐ **Final Master Development Plan**
- B ☐ **Board of Zoning Appeals** (Circle One: Conditional Use Permit - Variance - Admin. Appeal)
- E ☐ **Engineering Construction Plan Review**
- S ☒ **Special Called Meeting** (Circle One: Boards of Zoning Appeals – Planning Commission)

Purpose: (Briefly describe the reason for this application)

Notice of Bond Requirement: Pursuant to Zoning Ordinance Section 15.03.080, a Performance Bond will be required for site improvements. Such bond must be posted prior to issuance of permit for construction and may be in the form of cash, certified check, certified letter of credit, surety bond, or contractual agreement with the City.

Notice of Public Disclosure: All documents, including, but not limited to applications, plans, drawings, designs, and all other written material filed with the City of Gallatin Building Codes, Engineering, and/or Planning Divisions shall be available to the general public for inspection and copy, in accordance with the Tennessee Open Records Law.

Signature of Owner or Owner's Agent: _____
(Owner signature or agent documentation is required)

Fees Due (See Reverse) \$ _____	Paid By: Cash Check Other
Received by: _____	Receipt # _____ Account #32650-110 _____

PLANNING AND ZONING FEES
Authorized by Section 2-154 of the Gallatin Municipal Code

TYPE	FEE
Sketch Plat	\$100
Preliminary Plat	\$150 + \$3.50 per lot over 10
Final Plat	\$50 + \$5.00 per lot
Minor Subdivision	\$50
Engineering Construction Plan Review	\$250 – up to 25 acres \$400 – 25 - 50 acres \$500 – 50 - 100 acres \$600 – 100+ acres
Site Plan	\$75 – up to 10,000 sq. ft. (bldg. area) + .05 per sq. ft. thereafter to a maximum of \$500
Change of Use/In-House Site Plan	\$50
Final Master Development Plan	\$150 + \$5.00 per acre over 5 acres up to \$750 maximum
Master Development Plan Revision	\$100
Rezoning Request with Master Development Plan	\$250 + \$5.00 per acre over 5 acres
Rezoning Request without Master Development Plan	\$75 – up to 1 acre \$175 – 1 – 15 acres \$275 – 16 – 50 acres \$375 – 51 – 100 acres \$475 – 100 acres +
Discussion / Interpretation / General Development Plan Amendment Request	\$75 – up to 1 acre \$175 – 1 – 15 acres \$275 – 16 – 50 acres \$375 – 51 – 100 acres \$475 – 100 acres +
Boards of Zoning Appeals – Variance Request, Conditional Use Permit, Administrative Appeal	\$25
Special Called Meeting Fee	
• Boards of Zoning Appeals	\$125
• Planning Commission	\$175